

Terms of Reference

Consultant for End-term Evaluation

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| Title of Project: | Prevention of Trafficking for Labour and Sexual Exploitation |
| Location: | Sithor Kandal district, Prey Veng province, CAMBODIA |
| Duration: | 3 years |
| Implemented by: | Healthcare Center for Children (HCC) |
| Supported by: | ANESVAD Foundation |

BACKGROUND

Healthcare Center for Children (HCC) is a non-profit, non-partisan, non-religious and local non-governmental organization, established in July 1998 and registered with the Ministry of Interior in 1999. HCC has two main programs, Prevention and Protection Program. **Prevention Program** focused mainly on Formation of Community-Based, School- Based and Monk-Based Protection Networks, Training and Capacity Building, Awareness Raising, Scholarship provision, Health education and Community Development. **Protection Program** focused mainly on support services provision through both transit and long-term shelters including basic needs provision, healthcare and counseling, formal/non-formal education and vocational skill training.

Prevention of Trafficking for Labour and Sexual Exploitation project is funded by ANESVAD in Sithor Kandal District, Prey Veng Province. The aim of the project is to prevent the trafficking for the purpose of sexual and labor exploitation in women and children in 11 communes of Sithor Kandal district. The **specific objective of the project** is to reduce the susceptibility of the rural poor, especially women and children to trafficking, sexual and labor exploitation through community-based awareness raising, health education and alternative community support options (including micro-credit and scholarship).

EVALUATION OBJECTIVE AND UTILITY OF THE EVALUATION RESULTS

The objective of this end-project evaluation is to assess the project's performance towards achieving its targeted outputs. Provided the desired outputs are adequately achieved, the evaluation should also determine whether those outputs have contributed towards the desired outcomes and to what extent. The evaluation is therefore expected to provide recommendations for future project adjustments that will allow enhancing the attainment of the objectives.

The evaluation purpose is to review the performance of the project in achieving its objectives, outputs, outcome/impact as stipulated in the project document, and the extent to which they have contributed towards reaching the outcome goals set by the key stakeholders. The timing of the evaluation shall cover the period of the project's lifeline, using the existing situation at the launch date as the base and the current situation for analysis and comparison.

Once the final report is completed, HCC will present the report to its stakeholders in the target areas. HCC will make the report available in both soft and hard copy. HCC will also follow up on the recommendations that will be made by the evaluators.

MAIN CRITERIA OF THE EVALUATION

The Evaluation is based on accepted criteria for the evaluation e.g. the OECD-DAC criteria of effectiveness, efficiency, relevance, sustainability, coverage, gender and visibility.

EVALUATION TEAM AND RESPONSIBILITIES

This is going to be an external evaluation which will be conducted by a team of two independent evaluators (**Team Leader and Assistant**). The team is required to demonstrate proven expertise in evaluating development projects and qualification in thematic issues related to the project to be assessed. The evaluators should not have been directly involved in the formulation and implementation of the project.

- Experience in consultative research and working with multiple stakeholder groups.
- Ability in report writing, synthesis and analysis.
- Experience in writing external evaluation documents, or similar documents.
- Related research, planning and writing experience,
- Sound understanding of development issues in Cambodia, particularly trafficking and CSEC issues and the roles of NGOs in a broader development context.

Together the Team will have the following **skills**:

- Knowledge of child rights trafficking, sexual exploitation, migration and community development issues;
- Expertise in evaluation of development projects
- Demonstrated ability to produce high quality evaluation reports, including recommendations for future work of funding organization/donor;
- Experience working with NGO actors;
- **Availability to deliver within timeframe.**
- Proven expertise in facilitating different types of consultative, evaluative workshops for similar organizations; and
- Understanding of development issues in Cambodia particularly in the field of human rights and the roles of NGOs in a broader development context.

METHODOLOGY

The evaluation will incorporate:

- An inception report that includes further refinement of the evaluation methodology for all outputs (i.e. working tools, chronogram, outline of Summary Report for desk review, planning for site visits, outline of the final report)
- A Desk Review and Summary Report of data and documents related to the Initiative.
- Field Visits to visit main project areas where community-based projects were undertaken
- Stakeholder interviews and roundtable discussions (beneficiaries, local authorities and others)
- Final Report including executive summary and appendices to be submitted in electronic format and hard copy

This evaluation is going to be both qualitative and quantitative.

CALENDAR

The evaluation is expected to be carried out within a 6-week period. The deliverables are as follows:

- Evaluation framework/design and implementation plan agreed with the Evaluation team
- Evaluation instruments developed and validated
- Data analysis
- First draft of the evaluation report
- Presentation of the evaluation report
- Finalization of the evaluation report

BUDGET

The total budget for this evaluation is 5,000 USD (This is inclusive of VAT, travel and subsistence and other administrative costs of the consultant). The budget and timeframe should be agreed between the consultant and HCC at an early meeting in the process.

Interested candidates are invited to submit their CV/resume with cover letter including the names, addresses and telephone numbers of clients who may be contacted for references in connection with the proposed contract - together with an indication of the relevance of the work done for those clients to the subject matter of this term of reference.

All candidates should submit the document to:

Healthcare Center for Children (HCC)

#132D, Street 135, Sangkat Phsar Deum Thkov, Khan Chmakarmorn, Phnom Penh, Cambodia.

Note: Outside of the envelope to be marked: End-term Evaluation CONSULTANT

E-mail: hcc.adm@online.com.kh

Tel: 023-212-133

Subject line: End-term evaluation Consultant

Deadline: no later than 4pm on Friday 13 June 2008